



MADISON BOARD OF DIRECTORS

Madison Academy High School
3266 South Genesee Road
Burton, MI 48519

Mission Statement

"The mission of Madison Academy is to instill in its students; academic excellence, character development, a love for lifelong learning and service to others."

Annual Organizational Meeting Minutes
Tuesday, August 12, 2025 @ 6:30 p.m.

Call to Order

Meeting was called to order at 6:30 p.m.

Pledge of Allegiance

Roll Call

Rigel Dawson, President - Present
Kaila Breedlove, Vice President - Present
Bob Scherman, Treasurer - Absent
Robert Malcomnson, Secretary - Present
Matthew Cherry, Member- Absent

Approval of the Agenda

Motion to approve the agenda by K. Breedlove, supported by R. Malcomnson.
Yes – 3 No - 0
Motion carries.

Annual Org.

Nominate Temporary Chairperson
Motion to nominate K. Breedlove as Temporary Chairperson to preside over the meeting until the election of the President of the Board of Directors.

Election of president

Motion to nominate Rigel Dawson as President of the Board of Directors.

Consent Agenda Resolutions

Election of Officers

Motion to nominate Member Kaila Breedlove as Vice President of Madison Academy Board of Directors.

Motion to nominate Member Robert Malcomnson as Secretary of Madison Academy Board of Directors.

Motion to nominate Member Robert Scherman as Treasurer of Madison Academy Board of Directors.

Resolution indicating Board will comply with all laws, rules and regulations.

Motion that Board will comply with all laws, rules, and regulations.

Resolution setting date, time and place of Regular Board Meetings and location of Official Posting Location (Board recording secretary is responsible for posting the meetings).

Motion that the regular Board meetings will be the Second Tuesday of each month at 6:30 p.m. unless otherwise indicated, at Madison Academy High School located at 3266 Genesee Rd, Flint 48519.

All Board minutes are available for public inspection in the Academy's administrative office. The Board will comply with the American Disabilities Act in making Board meetings accessible to those needing special accommodations. Jenna Badgley will be responsible to post the meeting notices in public view. The official posting's location will be the Academy's entrance doors.

August 12, 2025

September 09, 2025

October 28, 2025

November 11, 2025

December 09, 2025

January 13, 2026

February 10, 2026

March 10, 2026

April 14, 2026

May 12, 2026

June 23, 2026- Annual Budget Hearing

July 14, 2026

August 11, 2026- Annual Organization Meeting (25'-26')

Resolution Designating Depositories for Various Funds and Authorized Signatures

Motion designating PNC Bank as the depository of school funds and that all Members will be signatures on the account.

Resolution Designating FOIA Contact

Motion to name Jenna Badgley, as the Freedom of Information Act, Sexual Harassment, Title VI, Title IX and Section 504 contact person.

Resolution Designating Legal Counsel

Motion to appoint Dickinson-Wright as the Board's legal counsel.

Resolution Designating the Board's Audit Firm

Motion that the board appoint *CBIZ CPAs P.C.* as the auditing firm.

Resolution to appoint Academy's Chief Administrative Officer

Motion to designate Rigel Dawson as Academy's CAO.

Resolution appointing designated AHERA contract

Motion to designate Paul Romine as the Academy's AHERA contact.

Resolution to Adopt Attached School Calendar & Handbook

Motion to adopt the calendar & handbook for 2025-2026 as presented.

Resolution designating BMCC Compliance Officer

Motion to designate Jenna Badgley as the Academy's BMCC Compliance Officer.

Resolution Setting Board Member Salaries

Motion showing that the position of Board Member is unpaid.

Resolution designating Local Newspaper

Motion that the Flint Journal (MLive) is designated as the Academy's local newspaper for the purpose of posting legal notices.

Resolution designating Homeless Children and Youth Liaison

Motion that Jenna Badgley, is hereby designated as the Academy's local liaison for the homeless children and youth as authorized under the Title VII-B of the McKinney-Vento Homeless Assistance Act (42 USC11431 et seq.) in 1987 and as reauthorized by the No Child Left Behind Act of 2001.

Resolution designating School Safety Liaison

Motion that Ryan Ulshafer is hereby designated as the Academy's school safety liaison.

Consent Items

Motion to approve the minutes from the 25-26 Budget Hearing by K. Breedlove, supported by R. Malcomnson.

Yes - 3 No - 0

Motion carries.

Motion to approve the minutes from the June 24, 2025, Regular Board Meeting by R. Malcomnson, supported by K. Breedlove.

Yes - 3 No - 0

Motion carries.

Motion to approve the Board's Treasurer's Report for July 2025 by K. Breedlove, supported by R. Malcomnson.

Yes - 3 No - 0

Motion carries.

ESP/Principal Report

T. Osborne & C. Drew discussed current staffing positions, current enrollment, summer events and 2025-2026 programming.

Call to the Public

None.

Discussion Items

Board Member Annual Conflict of Interest Disclosures
CBIZ CPAs P.C. Engagement Agreement

Action Items:

Motion to accept all Consent Resolutions by K. Breedlove, supported by R. Malcomnson.

Yes - 3 No - 0

Motion carries.

Motion to approve all Board Member Annual Conflict of Interest Disclosures Resolutions by K. Breedlove, supported by R. Malcomnson.

Yes - 3 No - 0

Motion carries.

Motion to accept CBIZ CPAs P.C. Engagement Agreement Resolutions by K. Breedlove, supported by R. Malcomnson.

Yes - 3 No - 0

Motion carries.

Reports/Board
Individual Comments

None.

BMCC Consultant
Alejandro Velasquez

Compliance Report- Jaime Cramer

Announcement/
Upcoming Events

The next Regular Board of Director's meeting is to be held on September 09, 2025, at 6:30 p.m. at Madison Academy High School - 3266 South Genesee Road; Burton, MI 48519.

Adjournment

The meeting was adjourned at 6:54 p.m. by K. Breedlove, supported by R. Malcomnson.

The above minutes were duly adopted by the Madison Academy Board of Directors at a properly noticed open meeting held on October 28, 2025 at which a quorum was present.

Approved: Robert Malcomnson
Submitted by: R. Malcomnson, Board Secretary

These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda. Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.